

Job Description

Job Title:

Kitchen Assistant

Your name:

FURZE HILL

Your place of work:

Pilgrims' Friend Society is a Registered Charity which has been providing Christian care and support for over 200 years. Our Christian ethos remains central to everything we plan and do, and all our senior staff are committed Christians.

It is a fundamental principle of Pilgrims' Friend Society that your workplace should be an expression of committed Christian care. It is expected that all staff will commit to avoiding doing anything whilst at work that would undermine this expression and ethos.

We have a distinctive approach to living with people in our homes and schemes. We refer to the people who live with us as "family members" and our approach to care known as "The Way We Care" (TWWC) is highly person centred and values each person as precious and made in God's image.

We are seeking dedicated individuals who are passionate about providing holistic care and support to our family members at Pilgrims' Friend Society. As an integral part of our team, you will play a crucial role in ensuring the well-being and happiness of our family members. To uphold our mission and values, we expect all staff to embody TWWC in their daily responsibilities. We want to engage with the communities and churches around our homes to their benefit as we share our resources and to our benefit as we recruit volunteers who add so much to the quality of what we do. Below are the key expectations for this role:

1. The main purposes of your job are:

- To support in preparing and serving food
- To maintain standards of hygiene and cleanliness
- To assist in vending of foods and refreshments

2. Where you fit into the team:

You are responsible to the Catering Supervisor

3. Your main job duties are:

1. Preparation of foods adhering to food standards
2. Cleaning of food preparation equipment and family members utensils, maintaining a high standard of cleanliness
3. Participating in storage of foods at correct temperatures
4. Participate in record keeping of temperature control and recording

5. Assisting services to accomplish The Way We Care philosophy, our vision for care for those living with dementia
6. Maintaining high standards of presentation within the kitchen area
7. Prepare and serve meals and drinks at agreed times under supervision of Catering Supervisor
8. Delivery and service of food to family members
9. Maintain kitchen and storeroom floors, walls, pipework, work surfaces, sinks, stoves and equipment in a high state of cleanliness. Observe the cleaning schedules and maintain daily records
10. Use all equipment and all products in accordance with the manufacturer's instructions, regularly assess risks and observe safe working practices and environmental health requirements including personal hygiene, manual handling techniques, the use of protective clothing
11. Embrace the values of TWWC, recognising the importance of treating every family member as an individual and prioritising their unique needs and preferences with a compassionate approach
12. Actively engage in all aspects of home life, including supporting family members with various activities that enhance their quality of life which may include accompanying them to services or reading the Bible to them
 - a. Strive for excellence in supporting engaging events and activities that promote a sense of community among family members
 - b. Be transparent in your efforts, openly communicating the goals and benefits of these activities to the family members

General

13. Attend meetings and training activities as required
14. All staff are expected to further their knowledge and development through attendance on courses thought to be appropriate by their manager or at training sessions provided or facilitated by Pilgrims' Friend Society
15. In addition to the duties and responsibilities listed, you are required to perform other duties assigned by your manager from time to time that are within your capabilities